

**Ricoh Aficio SP 3400SF/SP 3410SF**  
Desktop B/W Laser MFP  
The One-Stop Work Center

**RICOH**

versatile



compact



affordable



# Ricoh Aficio SP 3400SF/SP 3410SF

**Designed to deliver exactly what you need.**

Whether you run a small business, work from a home office or belong to a small workgroup in a large organization, every user has a unique daily workflow. Some need printing and copying, while others require scanning and distribution. The RICOH® Aficio® SP 3400SF/SP 3410SF is the ideal choice for value-driven users who need a versatile, capable system that does exactly what they need it to do — at an affordable price. Choose this compact, multifunction product to improve productivity for a variety of application-specific needs.



# CompactAffordableReliableFlexible

## Work Harder

**The Ricoh Aficio SP 3400SF/SP 3410SF includes the powerful capabilities users need to accomplish more tasks in less time, at a lower total cost.**

- Keep work moving with 30 pages-per-minute print speed.
- Minimize waiting. The system offers a warm-up time of less than 30 seconds, and produces its first print in just 8 seconds.
- Print large files quickly with 366 MHz processing speed and a powerful 128 MB on-board memory.
- Handle a broad range of paper to minimize outsourcing costs. The system supports 8.5" x 14" paper from the Standard Tray and thicker stocks (up to 90 lb. Index) through the Standard Tray and 50-Sheet Multi-Bypass Tray.
- Cut paper consumption with standard duplexing\* on the Ricoh Aficio SP 3410SF.

## Work Smarter

**Depend on the Ricoh Aficio SP 3400SF/SP 3410SF to ensure high-quality, professional results for document creation, duplication and distribution.**

- Accommodate virtually any workflow in a small business, small office, home office or small workgroup with this all-in-one MFP.
- Use the Ricoh Aficio SP 3400SF/SP 3410SF as a network printer, a local printer, a convenience copier, a full-color "scan-to" station, or a fax machine, depending on your needs.
- Distribute scanned files to multiple destinations with ease. Supported capabilities include Scan-to-Email, Scan-to-Folder, Scan-to-FTP and Scan-to-USB memory.
- Reproduce two-sided originals such as driver's licenses and checks on one sheet with ID Copy. It prints the front of the document on the upper half and the back of the document on the lower half.
- Take advantage of a full line of fax features, including a Super G3 fax modem and PC or LAN faxing, which lets you fax documents directly from a PC\*\* without printing.
- Restrict access by configuring the system to require users to enter an ID number before copying, faxing or scanning.

## Work Easier

**Versatile, compact and cost-effective, the Ricoh Aficio SP 3400SF/SP 3410SF is extremely easy to own, operate and maintain.**

- Maximize productivity with minimal space requirements. This small-footprint system fits virtually anywhere you need it.
- Replacing supplies is simple and can be accomplished in seconds.
- Ensure easy access to toner and paper with a convenient full-front design.
- Find menu functions and configure alert notifications in just seconds with the intuitive control panel. If connected via a LAN, functions can be set and changed from your PC.
- Select the most cost-effective toner for your workflow. Cartridges offer two separate yields so you can balance operating costs with cost-per-page.

\*Duplex supports 16 - 28 lb. Bond.

\*\*Supports Windows® PCs only.



The All-in-One Cartridges are not only easy to replace, they feature a less expensive, lower-yield choice and a higher-yield option with a lower cost-per-page.



Copy two-sided documents onto the same side of a single sheet with the ID Copy feature. For convenient duplicating of auto driver licenses, insurance cards, checks, etc., simply copy the first side, flip the original over and copy the second side.

## The Total Green Office Solution



**Ricoh continues its long-standing commitment to developing office solutions with environmentally friendly and superior energy- and supply-saving features, without compromising productivity.**

# Ricoh Aficio SP 3400SF/SP 3410SF

## Specifications

Aficio®

### Specifications

Aficio SP 3400SF	Part # 406457
Aficio SP 3410SF	Part # 406460
Configuration	Desktop
Imaging Process	Laser beam scanning/marketing and electro-photographic printing using dry, monocomponent toner development
Reading Element	Flatbed scanner with full-color CCD array image-sensor
Print/Copy Speed	30 ppm/cpm
Warm-Up Time	Less than 30 seconds
Grayscale	256 levels
Document Feeding	Standard 35-Sheet* Automatic Document Feeder (ADF)
Duplex	Standard (SP 3410SF)
Paper Supply (Standard)	Paper Weights 16 – 28 lb. Bond
Paper Supply (Optional)	250-Sheet* Paper Tray;
Paper Sizes	50-Sheet* Bypass Tray (Total 300 sheets)
	1 x 250-Sheet Paper Feed Unit (Max: 550 sheets*)
	Paper Tray: 8.5" x 11" to 8.5" x 14";
	A4, B5, A5, B6, A6, Legal, Letter, HLT, Executive, Foolscap, Folio;
	Custom size: 3.94" x 5.83" to 8.5" x 14.02"
	Bypass Tray: 8.5" x 11" to 8.5" x 14";
	A4, B5, A5, B6, A6, Legal, Letter, HLT, Executive, Foolscap, Folio;
	Custom size: 3.54" x 5.51" to 8.5" x 14.02"
Paper Weights	Optional Paper Feed Unit: 8.5" x 11" to 8.5" x 14"; A4, B5, A5, LG, LT, HLT
	Standard and Bypass Tray: 14 – 43 lb./90 lb. Index (52 – 162 g/m <sup>2</sup> );
	Optional Paper Feed Unit: 16 – 28 lb./ (60 – 105 g/m <sup>2</sup> )
Paper Types	Paper Tray: Plain Paper, Recycled Paper
	Bypass Tray: Plain Paper, Recycled Paper, Labels and Envelopes
	Optional Paper Feed Unit: Plain Paper, Recycled Paper
Output Tray Capacity	Up to 125 sheets
Power Source	120V, 60 Hz
Dimensions (WxDxH)	16.5" x 15.6" x 17.4" (420 x 397 x 442 mm)
Weight	Less than 39.7 lbs. (18 kg)

\*Using 20 lb. Bond

### Printer Specifications

CPU	ARM11 366 MHz
Interface	USB 2.0, 100Base-TX/10Base-T Ethernet
RAM	128 MB (standard and maximum)
PDL	PCL 6, PS3 (emulation)
Fonts	PCL/PS3: 80 fonts
Network Protocols	TCP/IP, IPP
Operating Systems	Windows 2000/XP/Server 2003/ Vista/Server 2008; Mac OS X 10.2.8 – 10.5; Citrix Presentation Server, Ricoh UNIX Filter*
Resolution	600 x 600 dpi, 1200 x 600 dpi
Printer Features	Locked Print (PCL 6), Collate, Layout (N-up), Front Cover Sheet, Letterhead Mode, Mirror Image Print (PS3), Dithering, Toner Saving, Watermark, Rotate Print, Reverse Order Print (PS3)
Software Utilities	Web Image Monitor (When connected to LAN)

\*Please check [www.ricoh-usa.com](http://www.ricoh-usa.com) for final release date.

### Copier Specifications

First Copy Speed	Platen: 12 seconds/ADF: 11 seconds
Multi-Copy Speed	20 copies-per-minute
Scan Resolutions	ADF: 600 x 300 dpi; Flatbed: 600 x 600 dpi
Output Resolution	600 x 600 dpi
Grayscale	256 levels
Quantity Indicator	1 – 99
Original Type	Sheet/Book/3D objects
Original Size	ADF: Width: 5.5" – 8.5"; Length: 5.5" – 14"
	Platen: Up to 8.5" x 11"
Duplex Copy	SP 3410SF only, through the ADF*
Reproduction/ Zoom Ratios	50%, 65%, 78%, 93%, 129%, 155%, 200%, 400%; ADF (Custom): 25 – 400%
Copier Features	Combine Copy, ID Card Copy, Photo Mode, Electronic Sorting, Image Quality Mode (Text/Photo/Mixed), Memory Copy

\*Only when the originals are simplex.

### Scanner Specifications

Scanning Device	CCD array image-sensor
Resolution	Scanner: 1200 x 1200 dpi; Driver: Max. 19200 x 19200 dpi (interpolated)
Grayscale	256 levels
Compatibility	TWAIN, WIA
Scan Modes	ADF & Platen: Black & white, grayscale, color
Max. Original Size	Platen: Width up to 8.5", length up to 11.69"; ADF: Width up to 8.5", length up to 14"
PC Interface	USB 2.0, 10/100Base-TX
Scanning Capabilities	ADF, Twain via NW and USB, WIA, Scan-to-Email, Scan-to-Folder, Scan-to-FTP and Scan-to-USB memory
Software Utilities	PageManager 8 Professional

### Facsimile Specifications

Circuit	PSTN/PBX
Compatibility	ITU-T G3
Resolution	200 x 100 dpi, 200 x 200 dpi
Maximum Print Width	8.2"
Compression	MH, MR, MMR
Scanning Speed	Less than 5 seconds (200 dpi)
Maximum Scan Width	8.3"
Modem Speed	33.6 Kbps
Transmission Speed	Approx. 3 seconds*
Memory	1 hour
Fax Features	20 One-Touch Dials, 50 Speed Dials, Direct Fax Number Entry, Auto Redial, Clock, PC/LAN Fax (transmission only), Broadcasting (100 stations), Auto Answer, Immediate/Memory Transmission, Auto/Manual/ Substitute Reception, Error Correction Mode, Smoothing

\*ITU No. 1 chart, Compression: MMR, Resolution: Standard speed: 33.6 kbps

### Optional Accessories

Paper Feed Unit	Part # 406496
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### Supplies

Consumables	Part #	Yield
All-In-One Cartridge (Standard)	406464	2,500 prints
All-In-One Cartridge (High Yield)	406465	5,000 prints

The Ricoh Aficio SP 3400SF/SP 3410SF ships with a starter toner cartridge that yields 1,500 pages using the ISO/IEC 19752 standard.

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

Specifications subject to change without notice.

### Warranty

The Ricoh Aficio SP 3400SF/SP 3410SF is under warranty against manufacturer defects for a period of one year from the date of purchase. Consumables are under warranty for a period of 90 days from the date of purchase. Please see warranty shipped with the product for more details.

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[www.ricoh-usa.com](http://www.ricoh-usa.com)

#### Bringing Ricoh Value to Your Organization

Ricoh technology offers a diverse portfolio of solutions to help your organization stay competitive and move ahead. Let Ricoh show you how to empower your business to improve critical processes, keep information secure, ensure compliance and promote environmental sustainability while reducing the total cost of ownership.

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Only the SP 3410SF is Energy Star compliant.